

Rocester Parish Council 17th May 2021

Minutes

Present Cllr Mellor, Cllr Atkins, Cllr Fisher, Cllr Carr, Cllr Pierzchalla, Cllr Egerton.
 2 members of the public
 Parish Clerk – Catherine Thompson

1. Apologies for Absence – Borough Councillor Sankey
2. Minutes of Previous Meeting – Approval of minutes of meeting held virtually on Monday 26th April 2021.
 Proposed – Cllr Carr
 Seconded – Cllr Pierzchalla
3. Declarations of Interest and Dispensations – Cllr Mellor – Item 10a v, Cllr Atkins Item 10a ii
4. Chairman's Annual Report – Cllr Mellor spoke to the meeting.
5. Election of Officers
 - i. Chair – Cllr Mellor was proposed by Cllr Atkins and Seconded by Cllr Fisher
 - ii. Vice Chair – Cllr Pierzchalla was proposed by Cllr Mellor and seconded by Cllr Atkins.
 - iii. Village Hall Liaison – Cllr Pierzchalla was proposed by Cllr Mellor and seconded Cllr Fisher.
6. Signing of Acceptance of Office Forms & Register of interest forms.
7. Adoption of Standing Orders, Publication Scheme, Business Risk Assessment, Code of Conduct & Financial Regulations – Previously Circulated
8. Public Participation - Ms C Humphreys-Page spoke to the meeting about upgrading the recreational facilities for the youngsters of the village. Agreement was reached to support this matter and move it forward with full council support.
9. Finance and Administration
 - i. To agree payments to be made as listed below.

Date	Payee	Net	
30- Apr	Precept Payment	£11,526.94	
30-Apr	Interest	0.33	
	Vat Reclaim	806.98	
	Total Income	£12,334.27	

Date	Payee	Net	VAT	Gross
17th May	Salaries	£1,096.55		£1096.55

17 th May	AVG & Zoom Subscription	£84.99	0.00	£84.99
17 th May	SLCC Subscription	£112.00	0.00	£112.00
17 th May	Eon	£96.28	0.00	£96.28
17 th May	Belcher Fire Security	£67.00	£13.40	£80.40
17 th May	Stone Security	£190.00	£38.00	£228.00
17 th May	Christmas Lights – L Twigge	£550.00	0.00	£550.00
17 th May	Zurich Insurance	£1430.46	£0.00	1430.46
17 th May	Perennial Landscapes	£270.00	£54.00	£324.00
17 th May	Perennial Landscapes	£270.00	£54.00	£324.00

Proposed – Cllr Pierzchalla

Seconded – Cllr Carr

ii. To review actions in respect of 2020/21 External Auditor report – previously circulated

- Incomplete Asset Register – Councillors agreed to work with clerk to draft an asset register for the council - Action Councillor Mellor and Clerk to start the process.
- Exercise of Public Rights – Councillors agreed that the Clerk needs to receive training in audit report filing
- Trust Funds – Clerk to ensure that this is filled in correctly.
- Care and Attention – Clerk to improve quality of work and to ask for support if struggling.

Councillors expressed their disappointment that there are ongoing issues with the audit and asked the clerk to improve her performance when compiling items for the next audit.

10. Planning

a. Planning Applications Received

ii. P/2021/00380 – 3, The Yews, Mill Street, Rocester, Staffs – Installation of replacement windows and doors. Rocester Parish Council wishes to make - **No Comment.**

iii. P/2021/00476 – Septimus, 7 Castrum Court, Rocester – retention of the creation of a car parking area and associated engineering works. **Rocester Parish Council is unhappy that work has been undertaken due to the scheduled monument status of the area. We believe if work continues it will be a criminal offence. Archaeological report in 2012 states that the remains were up to 70% intact. Extreme care needs to be taken. Scheduled monument consent needs to be obtained before any work continues.**

iv. P/2021/00591- Rivendale Barn, Woodseat Grove, Rocester- erection of a single storey side extension. **Rocester Parish Council wishes to make no comment.**

b. Planning Decisions Received

i. P/2021/00237 – 2 The Yews, Mill Street, Rocester, Staffs – Erection of Front Porch – **APPROVED**

11. Clerk Report

a. BT Phone Box – Clerk to respond that we believe the box has already been removed.

- b. Riversfield Drive double yellow lines ▪ Clerk & Cllr Atkins to start the process with Staffordshire County Council We are extremely disappointed at the response from JCB. ▪ Clerk to Request a meeting with JCB, ▪ Circulate details on how to complain about parking to ▪ Investigate options for restricting parking on Village Hall Car Park
- c. Mr Yorke spoke to the meeting regarding the refurbishment of the Meeting room. Including storage units. Sink unit, redecoration, and furnishings. It was agreed that we need to start planning for the long-term future of the hall including providing a disabled toilet. toilet.
- d. Village Hall Committee – asking for stakeholders to become involved producing a 10 Year Plan. Working Group to be formed with Cllr Pierzchalla taking the lead
- e. County Council election result – Cllr Atkins was the successful candidate and Cllr Mellor passed on Rocester Parish Councils congratulations.
- f. Potholes – Barrowhill & Denstone Roundabout – Cllr Atkins will continue to chase an interim repair is due to happen during the JCB closedown.
- g. Churnet Farm development update – Clerk to contact Clowes developments for an update.

12. County Councillor Report – Cllr Atkins – Meeting of new council to be held shortly.

13. Chairman – Councillor reports

- a. Request from a member of the public for the council to consider.
 - i. Moving the gate to access the playing field back past position. ▪ Council agreed to move the gates – **Council to provide plans and circulate for final approval.**
 - ii. Village Hall bins re-sited to away from neighbouring property. ▪ **Council agreed that once the gates have been moved there will be space for the bins to be moved away from the neighbouring property.**
 - iii. Parking – Reinstatement of parking places. ▪ Council declined to give permission for the neighbouring property to take ownership of the land adjacent to their property. A change to the title deeds and proof of ownership will be required before this matter can move forward.
- b. Memorial to Mr Humphries – Ongoing – Family moving forward with an appropriate memorial

14. Correspondence

- Planning application P/2021/00591, P/2021/00476 • Planning decision P/2021/00237
- HS2 Consultation under clause 60 of the High-Speed Rail Act 2021
- Cllr James – Croxden Parish Council • Traffic Regulation Order - 4238332-Northfield Avenue-Rocester
- Request to speak at Council - Ms Humphreys Page Meeting closed 9.14pm

Next meeting– 14th June 2021– to be held in the main hall at Rocester Village Hall. Agenda items to clerk by 7th June please.