

Rocester Parish Council

Minutes – 8th March 2021

**Present – Cllr Mellor, Cllr Barlow, Cllr Pierzchalla, Cllr Fisher, Cllr Atkins, Cllr Egerton
Borough Cllr Sankey
Clerk – Catherine Thompson**

1. Apologies for Absence – Cllr M Carr
2. Minutes of Previous Meeting – Approval of minutes of meeting held on Monday 8th February 2021.
Proposed – Cllr Pierzchalla
Seconded – Cllr Barlow
3. Declarations of Interest and Dispensations – None received
4. Finance and Administration
 - i. To agree payments to be made as listed –

Income

Date	Payee	Net
26-Feb	Interest	£0.17
	Total Income	£0.17

Payments

Date	Payee	Net	VAT	Gross
08-Mar	Salaries TOTAL	£1,089.74	£0.00	£1,089.74
08-Mar	HMRC	£41.40	£0.00	£41.40
08-Mar	EON	£440.81	£0.00	£440.81
08-Mar	SPCA	£354.00	£0.00	£354.00
08-Mar	Website Renewal - Catherine Thompson	£240.00	£0.00	£240.00
08-Mar	Perennial Landscapes	£162.00	£0.00	£162.00
	Total Payments	£2,327.95	£0.00	£2,327.95

Proposed – Cllr Barlow
Seconded – Cllr Fisher

5. Planning
 - a. Planning Applications Received
 - i. P/2021/00219 – 21 Wentworth Place, Rocester, Staffs – Conversion of part of garage into a sensory room.
Rocester Parish Council would like it to be noted that a provision is made for adequate off-road parking to compensate for the loss of the parking spaces.
 - b. Planning Decisions Received – None Received
6. Clerk Report
 - a. Adoption of policies – Councillors unanimously agreed to accept the following policies that will be uploaded onto the Council website.
 - i. Freedom of Information
 - ii. Complaints Procedure
 - iii. Delegated Responsibilities
 - iv. Code of Conduct
 - v. Media Policy

- vi. Health and Safety Policy
 - vii. Equal Opportunities Policy
 - viii. Standing Orders
 - ix. Publication Scheme
 - x. Social Media Policy
- Proposed – Cllr Atkins
Seconded – Cllr Barlow

- b. Request for tree works – Memorial Garden.
It was agreed that the Parish Council will engage Perennial Landscapes to undertake the crown reduction of all trees on the memorial garden.
It was agreed that the self-seeded tree near to the gates at the Village Hall be felled.
Actions – Clerk to engage Perennial Landscapes and to apply for planning permission for works due to the area being situated in Rocester Conservation area.
 - c. Pothole reports – Clerk reminded councillors that they can report potholes via Mystaffs app.
 - d. Council response to out of area planning application – Council wishes to support Canal Society.
Action – Clerk – respond to planning application.
 - e. Census 2021 – Clerk reminded councillors of the 2021 Census date.
 - f. Local Elections 2021- Clerk will start advertising ways to vote. Postal and Proxy votes will be available.
7. Borough Councillor Report – Cllr Sankey –
- Has attended two full council meetings in the last month.
 - ESBC budget has been set for 2021/22.
 - Flooding in Dove Lane – now looking at other alternatives.
 - Electric charging point – Ellastone Parish Council may be interested in working with us clerk to approach.
8. County Councillor Report – Cllr Atkins –
- Budget set for 2021/22. 65% of council budget is now being spent on Social Care.
 - Burton has a received a Town Deal Grant. Plans being discussed for moving Library into the Market Hall.
 - High uptake of Covid vaccine in the area.
9. Chairman – Councillor reports
- i. Cllr Carr – memorial for Les Humphries – April Agenda.
 - ii. Hanging Baskets – ongoing
 - iii. Planters being made.
 - iv. Memorial bench for Cllr Green is progressing.

Next meetings – 12th April – to be held virtually – Agenda items to clerk by 5th April please.

Meeting finished 8.48pm